

# MILLS & MILLS LLP

BARRISTERS & SOLICITORS

ESTABLISHED 1884

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**Position: Intermediate Associate Lawyer**  
**Reports To: Managing Partner**  
**Department: Business Law Group**

Mills & Mills LLP is a mid-size growing law firm, with over 70 employees. Our core values that help guide each member in our firm are: ***Integrity, Competence, Initiative, Cooperation, Respect and Care***. For us, there is no better question than “how can I help?”

Our Business Law Group department is growing! We are seeking a qualified intermediate lawyer with strong corporate/commercial experience. We have the depth of talent and experience to serve clients at the highest level while maintaining a work environment that is enjoyable, supportive and collegial.

We offer competitive compensation/benefits and a positive and challenging work environment.

## **Purpose of the Role**

Maintain an active large client base; provide exceptional legal advice, quality work and superior customer service to clients.

## **Key Responsibilities**

Key responsibilities will include:

- Providing outstanding client service in communications, negotiations and drafting
- Reviewing and drafting of agreements and other corporate/business documents
- Providing high-level support on all aspects of major transactions, including mergers, acquisitions, sales, re-organizations, re-financings, etc.
- Managing all aspects of assigned files
- Assisting in the development and marketing of the business group and the firm
- Building strong relationships with clients from a range of professional backgrounds
- Other duties as assigned

## **Education/Skills, Knowledge and Abilities/Attributes**

- Minimum 4 years post-call experience, with knowledge and interest in advising entrepreneurs and managers with regard to both day-to-day business operations as well as major transactions
- Ability to work well under pressure, manage priorities and meet deadlines
- Exceptional client management skills, trustworthy, accountable, proactive and with a positive work attitude

Mills & Mills LLP is an inclusive employer dedicated to building a diverse workforce. We encourage applications from all qualified candidates and will accommodate applicants' needs under the respective provincial human rights codes throughout all stages of the recruitment and selection process. Please advise the Human Resource Manager to ensure your accessibility needs are accommodated throughout this process. Information received relating to accommodation will be addressed confidentially.

To apply, please submit your resume to: [titi.akinsanya@millsandmills.ca](mailto:titi.akinsanya@millsandmills.ca). We thank all applicants in advance for their interest; however, only those candidates selected for an interview will be contacted.